

Santa Margarita Area Advisory Council

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7 PM, Wednesday, November 6, 2013
Santa Margarita Community Hall
22501 I Street, Santa Margarita, CA 93453

Members Present: Susan Andros, Robert Stockel (alternate for David Blakely), Stuart Souza, Butch Pope, Mike Cole, Sophie Treder, John Reed, Jeremy Burns, Robert Righetti, Dana Tryde, George Sullivan, Chad Pankey

1. **Call to order – 7:08 pm**
2. **Pledge of Allegiance**
3. **Approval of the minutes from the previous meeting** MTA John Reed, 2nd Su Andros, MPU.
4. **Approval of the agenda –** MTA Butch Pope, 2nd Jeremy Burns, MPU
5. **Meeting Structure**
 - a. Audio/Video Recorders
 - b. SMAAC meeting procedure for project review
 - c. Rules for presenting testimony
 - d. Agenda item requests – submit requests no later than ten days prior to meeting. Requests to be submitted through representatives to Chairman. Late requests must be submitted in writing and may be included in the agenda at the Chairman’s discretion.
6. **Open comment**
 - a. Public announcements and comments regarding items not on the agenda – None.
 - b. Council announcements and comments regarding items not on the agenda – Su Andros announced that the Santa Margarita Christmas Tree Lighting would take place Dec. 8th, time TBD (depending on when it gets dark enough)
7. **Public Safety –** None.
 - a. Cal Fire / County Fire Department
 - b. Sheriff’s Department
 - c. Highway Patrol
 - d. Other Agencies
8. **CSA 23 Update –** The chair of CSA 23 was in the audience and reported that nothing major was going on.
9. **Treasurer’s Report –** Sophie Treder gave the report for Charlie Whitney. Recently wrote a check for \$64 to renew the post office box.
10. **New Business**
 - a. None
11. **Continued Business**
 - a. Salinas River Trail Master Plan – Elizabeth Kavanaugh, SLO County Parks. Ms. Kavanaugh provided a handout with a diagram. The Salinas River trail is designated in County documents, so this is nothing new—they are not adding, so much as refining. She explained the various lines on the handout. Public comment on the draft plan ends December 4, 2013. As far as implementation, the County will implement the County portions, and the cities will implement the city portions.

Council questions: George Sullivan, John Reed, Bob Righetti, Butch Pope, Dana Tryde, Su Andros, Sophie Treder, and Chad Pankey all asked clarifying questions. As the item was informational only, no action was taken.
12. **Internal Council Business – 7:55pm (35 min)**
 - a. Chair Unavailability/Meeting Structure for the next few months

- b. Bylaws Committee Report – Su Andros and Sophie Treder gave the report for the committee. Proposed changes were discussed, and council input was sought. Robert Stockel suggested the committee should consider whether membership should be opened up to absentee landowners, such that representatives could either live or own property in the area. Su Andros noted we would need to make sure that was okay under the Board of Supervisors' Resolution authorizing advisory councils, but we will look into it. Public comment: Charlie Kleemann raised the issue of absentee representatives, and asked the committee to consider an attendance requirement. Some council discussion ensued, as that was formerly in the bylaws and was struck several years ago, and input was sought from the more senior members as to why. The committee agreed to take it under consideration. Mr. Kleemann also suggested that representation should be by population, rather than 2 representatives per area. Roy Reeves commented on the five signatures requirement for vacancies. Ken Johnston thought that members should live in the area, but need not be registered to vote. Charlie Kleemann also raised the issue of conflicts of interest for alternates, and disclosure of such conflicts. He thought that the conflicts provision in the bylaws is weak. Eric Cleveland agreed with the committee's suggestion of having an alternate step up to fill a vacancy if five signatures could be obtained. The committee agreed to take all suggestions under consideration, and report back at the next meeting.

13. 5th District Supervisor's Report – Jenn Caffee gave the report for Supervisor Arnold. Noted that SMAAC's comments on the Highway 101 corridor were passed on to Public Works, Caltrans, and SLOCOG. She will be following up, and will keep George Sullivan in the loop as point person for that project. The Board of Supervisors recently interviewed for the new library director, and expect to conduct interviews for the new Planning Director the first week in December. November 26 the Board will be discussing the vested rights definition under the Paso Robles groundwater urgency ordinance. George Sullivan asked if there had been any blowback from the ordinance, and Ms. Caffee reported that no legal actions had been filed to date.

14. Chairman's report

- a. Su Andros- Vice Chair

15. Adjournment – MTA Butch Pope, 2nd John Reed. Meeting adjourned at 8:50 pm.

- a. Next Meeting – December 4, 2013 at 7:00pm

SMAAC Meeting Procedure for Project Review

1. The Chair will open the discussion by first asking county staff to present any information or reports on the specific project. When the staff presentation is concluded, the Council will have an opportunity to ask questions.
2. The applicant and/or agent will then be given an opportunity to make a presentation, after which, the Council will again have an opportunity to ask questions.
3. Any committees tasked with reviewing the project will give presentations, reports and recommendations and respond to questions from the Council.
4. The general public will have an opportunity to comment on the project in accordance with the guidelines set forth below. After public comment has been closed, the Chair will invite staff and the applicant to respond to the public testimony.
5. Finally, the Council will further discuss the project and take any action deemed appropriate.

Rules for Presenting Testimony

1. Members of the public who wish to present testimony should conduct themselves with dignity and be courteous and respectful to all parties involved.
2. When speaking before the Council, please identify yourself for the record.
3. Address your testimony to the Chair. Conversations, debate, or discussions between or among the speaker and the audience, the applicant/agent, the staff or members of the public are not permitted.
4. Keep your testimony brief and to the point. Address the proposal and not the individuals involved. If absolutely necessary, refer to individuals by title only. For example: the Chair, the staff member, the applicant, the previous speaker, etc.
5. Public testimony will be limited, at the discretion of the Chair, generally to three minutes per individual. And please, no audience reaction (applause or otherwise) during or after the testimony.
6. Written testimony (letters or e-mail) is acceptable. Please submit testimony at least five calendar days prior to the SMAAC meeting to your area representative. The area representative may read your testimony on your behalf during the meeting.